

Name: \_\_\_\_\_ Roommate 1: \_\_\_\_\_

Current Room Assignment: \_\_\_\_\_ Roommate 2: \_\_\_\_\_

Room Type: \_\_\_\_\_ Roommate 3: \_\_\_\_\_

**-Self Reflection-**

My "pet peeves" or things that I can easily get frustrated with that a roommate should know about are: \_\_\_\_\_

If a conflict arises we should handle the situation the following way:

- Ask me what is wrong
- Leave me alone
- Let me be and I will talk with you about the situation when I am ready
- Talk to the RA
- Other \_\_\_\_\_

**-Quiet Hours-** *Quiet hours are from 10:00pm to 10:00am on weekdays and 12:00am-10:00am on the weekends. This building has 24 'courtesy' hours which means we are respectful of other rooms/suites at all hours and if asked to turn down music or cease noise will comply immediately. This may be different if you live on a quiet floor.*

Will there be any additional quiet hours in your room? (e.g. daytime napping, study times)  yes  no

If yes please list the addition quiet hour times \_\_\_\_\_

Is it OK to have music playing or the TV on while you are studying? (Check Box)  yes  no

I prefer to study during: (Circle One) Morning mid-day afternoon evening late at night

**-Music-**

Do you have music preferences, with which you would like certain music (based on content, volume, and/or genre) to not be played in your room/you would prefer your roommate wear headphones to listen to?

**-Guests-** *"Overnight guests may not stay more than three nights consecutively and seven nights per year...Roommates are strongly encouraged to take some time to talk about arrangements for guests and about how all parties feel about the potential disruption guests can cause before the guests are invited to stay" (UHDS Policy Guide found at [http://oregonstate.edu/uhs/current\\_students/](http://oregonstate.edu/uhs/current_students/).)*

Will it make you uncomfortable if another person stays overnight?  yes  no

Will it make you uncomfortable if your roommate's significant other spends the night?  yes  no

What will you do if someone becomes uncomfortable with a visitor? How do you each want to be communicated with in the event that someone becomes uncomfortable with your guest?

- I will confront you if I am uncomfortable
- Other: \_\_\_\_\_
- Talk with the RA

Should you have to notify your roommate(s) if you are expecting guest? If so, how? And how far in advanced? (e.g. writing on the white board, slip a note under the door, verbally)  yes  no

If yes: \_\_\_\_\_

**-Cleaning-** It is important to keep your room clean and hygienic. The likelihood of having problems with pests will be greatly reduced if your room is kept clean.

How often should the room be cleaned? \_\_\_\_\_

How often will the trash, cardboard, and recyclables be taken to the dumpster/appropriate recycle bins?

\_\_\_\_\_

What does a full trash or recycling bin look like to you?  half full or more  once it hits the brim  once items spill over on floor

What does a clean room look like to you? \_\_\_\_\_

\_\_\_\_\_

**-Sharing belongings-**

Will you be sharing personal belongings? (e.g., clothes, dishes, TV, etc.)  Yes  No

If yes what items will be shared? \_\_\_\_\_

What items will not be shared? \_\_\_\_\_

Are there specific items you will each be responsible to provide for the room? (e.g. hand soap, cleaning supplies, etc.)

\_\_\_\_\_

In the circumstance that something is broken or damaged how will this be handled financially? \_\_\_\_\_

\_\_\_\_\_

**-Food-**

Will food be shared with roommate(s)?  Yes  No

If yes how will they know what food is shared and what food is not shared?

- Food will be labeled
- shared food will be in a "shared food area"
- I will keep personal food in a separate area

**-Hygiene-**

What will be the resolution if one of the roommate's/suitemates' hygiene becomes a concern? *(This is a difficult thing to talk about, but it is often an issue and is best to discuss before it becomes a problem)* How would you feel safest hearing this kind of news from your roommates/suitemates? \_\_\_\_\_

**-Safety-**

Does the door need to be locked every time the room is going to be empty? Even for a quick trip to the bathroom or the dining hall? UHDS strongly recommends locking your doors whenever you leave your room/suite.  Yes  No

If yes \_\_\_\_\_

Can your roommate's/suitemate's guests use your things/sit on your bed or chair when you are not present?  Yes  No

Comments: \_\_\_\_\_

**-Conflict-**

How do you prefer to deal with conflict? \_\_\_\_\_

Will you have any regularly planned roommate/suitemate meetings to discuss problems/issues that arise? If yes, then when? \_\_\_\_\_

If you wish to renegotiate any of the terms in this form or further discuss room/suite expectations, how should I bring that up? Should we have regular/scheduled re-visitations of this document? If yes, when? \_\_\_\_\_

**Suitemate Agreement**

**Noise:**

What is the best way to let the other suitemates know if there is a noise issue? \_\_\_\_\_

**Personal Space and Room Access:**

Can the roommates from one room enter the other room without knocking?  Yes  No If yes, then when? \_\_\_\_\_

Can the roommates from one room enter the other room if the inhabitants of the other room are gone?  Yes  No

What is your policy regarding guests in the shared living spaces: \_\_\_\_\_

Our policy on borrowing clothing and other articles: \_\_\_\_\_

**Shared Bathroom Policy:**

Who is in charge of restocking toilet paper? \_\_\_\_\_

Can the shower and toilet be used simultaneously?  Yes  No

Under what circumstances: \_\_\_\_\_

What personal items can be stored in the bathroom? Are any items shared? How is this managed?

What is your policy regarding guests (who can/can't use the bathroom, when, etc.): \_\_\_\_\_

What about guests and/or significant others: \_\_\_\_\_

**Cleaning and Physical Room Arrangement:**

When will we clean common spaces? \_\_\_\_\_

Cleaning responsibilities (what gets cleaned, how, by who, etc.): \_\_\_\_\_

Level of neatness: \_\_\_\_\_

**I am agreeing to not disclose any information from this document or the private conversations that produced it with anyone except my roommate/suitemate and assisting UHDS staff.**

Signature: \_\_\_\_\_ Date : \_\_\_\_\_

Signature: \_\_\_\_\_ Date : \_\_\_\_\_

Signature: \_\_\_\_\_ Date : \_\_\_\_\_

Signature: \_\_\_\_\_ Date : \_\_\_\_\_

***If an issue cannot be resolved you can always contact your RA or RD to help, but you should always try to resolve the conflict for yourself first.***